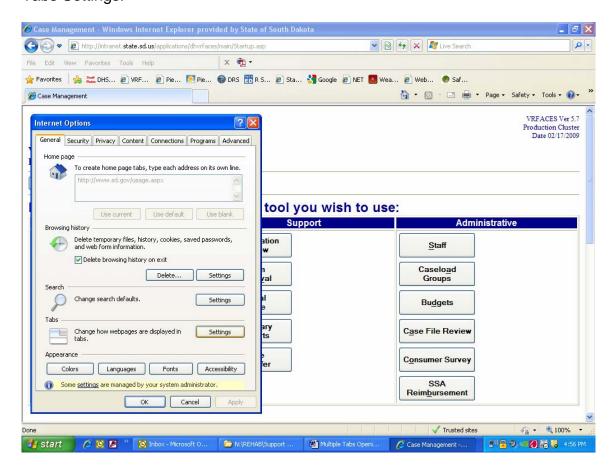
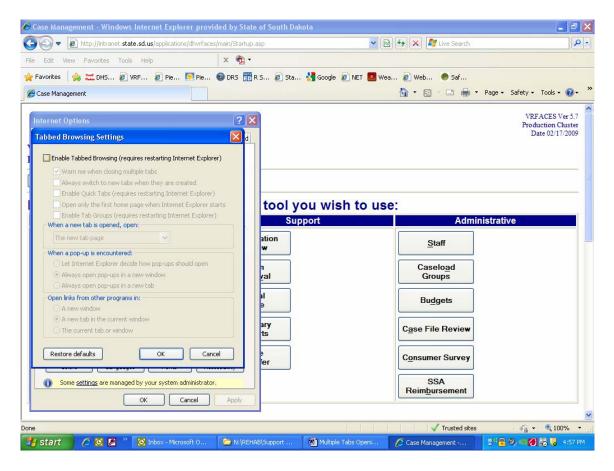
## **Multiple Tabs Opening in VRFACES**

I've received numerous emails about multiple tabs opening up when staff use Ctrl K or try to add functional limitations to an eligibility. I would strongly encourage all staff to change the setting on their computer to disable the tabs.

To do this, go to Tools, Internet Options, and in the General Tab, you can see a Tabs Settings.



Click on that. The very first checkmark says Enable Tabbed Browsing (requires restarting Internet Explorer). Please Uncheck this box and click OK. This will prevent additional tabs from popping up in Internet Explorer when you are in VRFACES.



I would strongly encourage you do this, because if you have more than one tab of VRFACES open, any changes you make on the second or third tab (which is a Child tab), will change the information on the data page of the first tab (the Parent tab). This could cause a lot of problems in VRFACES when you make a change in one tab (a different case) and that change occurs in a case on the first tab. You may find missing information in a case because what you thought you added in one case actually saved in another case.

Let me know if you have any questions about disabling this setting.